

Meeting Minutes

SOUTH PARK-PARK AND RECREATION DISTRICT (SPPRD) BOARD MEETING

June 26, 2024

DATE AND TIME: Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on June 26, 2024, 6:00 PM, in person & on Zoom, South Park Recreation Center.

1. Call to Order - 6:01
2. Roll Call - Cameron, Denise, Jane
3. Public Comments - no, but we welcome two guests, Dave and Lauren. Cameron explains what the board does and roles of it's members.
4. Approval of Minutes (May + June 18 Special Meeting Minutes) - Cameron motions to approve and Jane 2nds.
5. Financial
 - A. Adelina Financial Update - nothing new. Trust fund will cover pool repair costs. \$5700 for Tolin to repair. Hoping we don't have anything major coming up this summer.
 - B. Grants Update - still chasing the big federal grant. Tried all channels. Can SDA support? These types of grants can take a while, but still frustrating.
 - C. Working on EPA grant - HVAC, Pool pump room, solar panels, etc?
 - D. Applied for CIPA grant to aid in technological advances such as RecDesk and Streamline E. SPPC Mini Grants - School of Rock, Virtual "Real Wheels" competition, free teen memberships, natural highs
 - F. TBK Bank Potential Changes – Explore Options
6. Foundation Update - necessity of the non-profit is the funding arm...all grants need to go through a non-profit arm
 - A. Members Needed - shifting gears towards grant writing instead of going to events. B. Human Potential Race Support Trail Work Volunteers Needed - 6/29, 7/14, 8/30, 8/31; put up a flyer here?
7. Programs Update - new since last meeting: basketball, boxing, burro days, cornhole
 - A. Summer Status - need to recruit for poo squares and cornhole
 - B. Options to improve participation – free for members? Attend other School/Youth Events & hand out fliers - assemblies, student ambassadors, facilitating carpooling etc, demonstrations, invite B & G club to come over (sample program),
8. New Business
 - A. Shirts for Staff – Professionalism, Patrons know who to talk to - drives merch sales. Give everyone a shirt or two and they can wear it sometimes. Decided against name tags, too much turnover. White board with staff name of the day so guests can learn names.
 - B. Updated Review Process – Executive Director 6-month review as example - ties to job description, equal across the board. 6 month is pulse check. Is there a formula for raises at an annual review? Not automatic, but budgeted at 5%.
9. Old Business
 - A. New Board Member (Ideas & Next Steps) - wants people involved in community and school B. Pool Update - Parts ordered on Monday, received a claim number, work can be done before insurance claim is filed. Once repairs are complete, just do a chemical balance (takes a couple of hours). Lifeguards are working hard to clean everything thoroughly

C. Employee Handbook Status - Completed and sent to legal team by July 1st. CSD will provide up to 10 hours of training...can help with handbook reviews.

D. Locks Change Completed - have a system to check keys in and out. Take care of law enforcement key

10. High Level Director's Report: Carrie

A. Membership & Program Growth & Development

B. Community & Member Engagement

C. Development & Staff Training

D. Facility & Technology Management

E. Communication with the Board

11. Lifeguards to have break at the top of the hour, every other hour

12. SDA workshop debrief - new legislation, liability pool presentation

13. New election May 2025

14. Do we invite an administrative personnel from Tolin to a meeting? Looking at a re-negotiation contract (request for modification)? Reached out to CPO instructor to see if they know of anybody. 15. Executive Session: N/A

16. Motion to Adjourn - 7:31pm Denise motions to adjourn, Jane 2nds. All in favor